MANDATORY DISCLOSURE(2019-2020)

1	Mandatory Disclosure Updated on	15-03-2019
	AICTE File No.	F.No.South-West/1-3514992081/2018/EOA
	Date & Period of last Approval	04-04-2018,2018-19

2	Name of institution	Mahakavi Vennikulam Gopalakurup Memorial Governmen Polytechnic College Vennikulam
	Address of the Institution	Vennikulam, Vennikulam P O,Pathanamthitta Dist.
	PIN Code	689544
	State	Kerala
	Latitude & Longitude	76.6644° E 9.4023° N

	Location Map	
	Phone No. with STD code	04692650228
	Fax No. with STD code	04692650228
	Office Hours	9.30 am to 4.30 pm Monday to Saturday
	Academic Hours	9.00 am to 4.30 pm Monday to Friday
	Email	gpcvennikulam@gmail.com, gptcvnklm@yahoo.com.
	Website	gpcvennikulam.ac.in
	Nearest Railway station	Thiruvalla(12 km)
	Nearest Airport	Cochin International Airport ,Kochi (112 km)
3	Type of Institution	Government owned
	Category (1) of the Institution	NA
	Category (2) of the Institution	Co-Education
4	Name of the Organisation Running the institution Type of Organisation	Directorate of Technical Education, Govt. of Kerala Government
	Address of the Organisation Registered with Registered	Directorate of Technical Education, Trivandrum, Kerala NA
	Date	NA
	Website of the organisation	www.dtekerala.gov.in
5	Name of The Affiliating University/Board	State Board of Technical Examination, Govt. of Kerala
	Address	Directorate of Technical Education, Trivandrum, Kerala
	Website	www.tekerala.org
	Latest Affiliation Period	2020-2021Academic year
6	Name of Principal/Director	Shajil.A

	Exact Designation	Principal
	Phone number With STD code	04692650228
	FAX number With STD code	04692650228
	Email	shajilanthru@gmail.com
	Highest Degree	M.Tech
	Field Of Specialization	Applied Electronics and Instrumentation Engineering
7	Governing Board Members	Attached- ANNEXURE IV
	Frequency of Meeting &date of last meeting	NA
8	Organisational Chart	Attached – ANNEXURE I
9	Student Feedback Mechanism in Institutional/Governance/Faculty performance	Yes; In-house evaluation of teachers and instructional system by students taken once per semester.
10	Grievance redressal mechanism for faculty, staff and students	Yes; Grievance of students as well as faculty if any can be reported to the Grievance Redressal Committee constituted the senior faculty members of the institute and remedial measures are taken by them within minimum duration.
11	Department Details	Attached – ANNEXURE II
12	Teaching staff Details	Attached – ANNEXURE III
	Admission Entrance Test/Admission Criteria	State wide process conducted by Department of Technical Education, Kerala through a Single window system. Details are present in:www.polyadmission.org
13	Fees in Rupees	Admission Fee : 200 (At the time of Admission) Tuition Fee : 750 (Every Semester) Special Fee : 700 (Every Year, at the beginning of odd sem P.D : 600 (Every Year, at the beginning of odd semester). Students Amenities Fee: 350 (Every Year, at the beginning of odd semester). Caution Deposit : 500 (At the time of Admission)
	Infrastructural Information:	
	Classroom/Tutorial Room facilities	12
	Laboratory details	20
	Computer Centre facilities	Yes, Common Computing Facility
14	Library facilities	No. of Titles : 2802 No. of Volumes: 9614 No. of National Journals: 15 No.Of International Journals: 3 Koha Library Management Software
	Indoor Sports facilities	No
	Outdoor Sports facilities	Yes
	Gymnasium facilities	No

	Facilities for disabled	Yes
	Boys Hostel	No
15	Girls Hostel	Yes
	Medical & other Facilities at Hostel	NA
16	Academic Sessions	June – September (Odd Semester)
		October – November (Examination – Odd Semester)
		December – March (Even Semester)
		April – May (Examination – Even Semester)
	Examination system, Year / Semester	Semester System
	Period of declaration of results	December (Even Semester)
		June (Odd Semester)
17	Counselling / Mentoring	Yes
	Career Counselling	Yes
	Medical facilities	Yes
	Student Insurance	Yes
18	Students Activity Body	College Union
	Cultural activities	College Arts Festival, Inter Polytechnic Arts Festival etc.
	Sports activities	College and Inter Polytechnic Games and Athletics Meet
	Facilities	• National Service Scheme (NSS)
		• Innovation and Entrepreneurship Development Club
		• Continuing Education Cell (CEC)
		• Finishing School
		• Visiting Faculty Scheme
		• Scholar Support Programme
	Magazine / Newsletter	College Magazine will be published every year
	Technical activities / TechFest	Yes
	Industrial Visits / Tours	Yes
	Alumni activities	Yes
19	Name of the Information Officer for RTI	Philip J Nadackal
	Designation	Lecturer in Automobile Engineering
		Department of Automobile Engineering
	Phone number with STD code	04692650228
	FAX number with STD code	04692650228
	Email	gpcvennikulam@gmail.com

Organisational Chart

Principal

Head of
Departments

Senior
Supdt.

Workshop
Supdt.

Librarian

Attender

Administrative staff

Technical Staff

Lecturers   Technical
Staff

Attendants
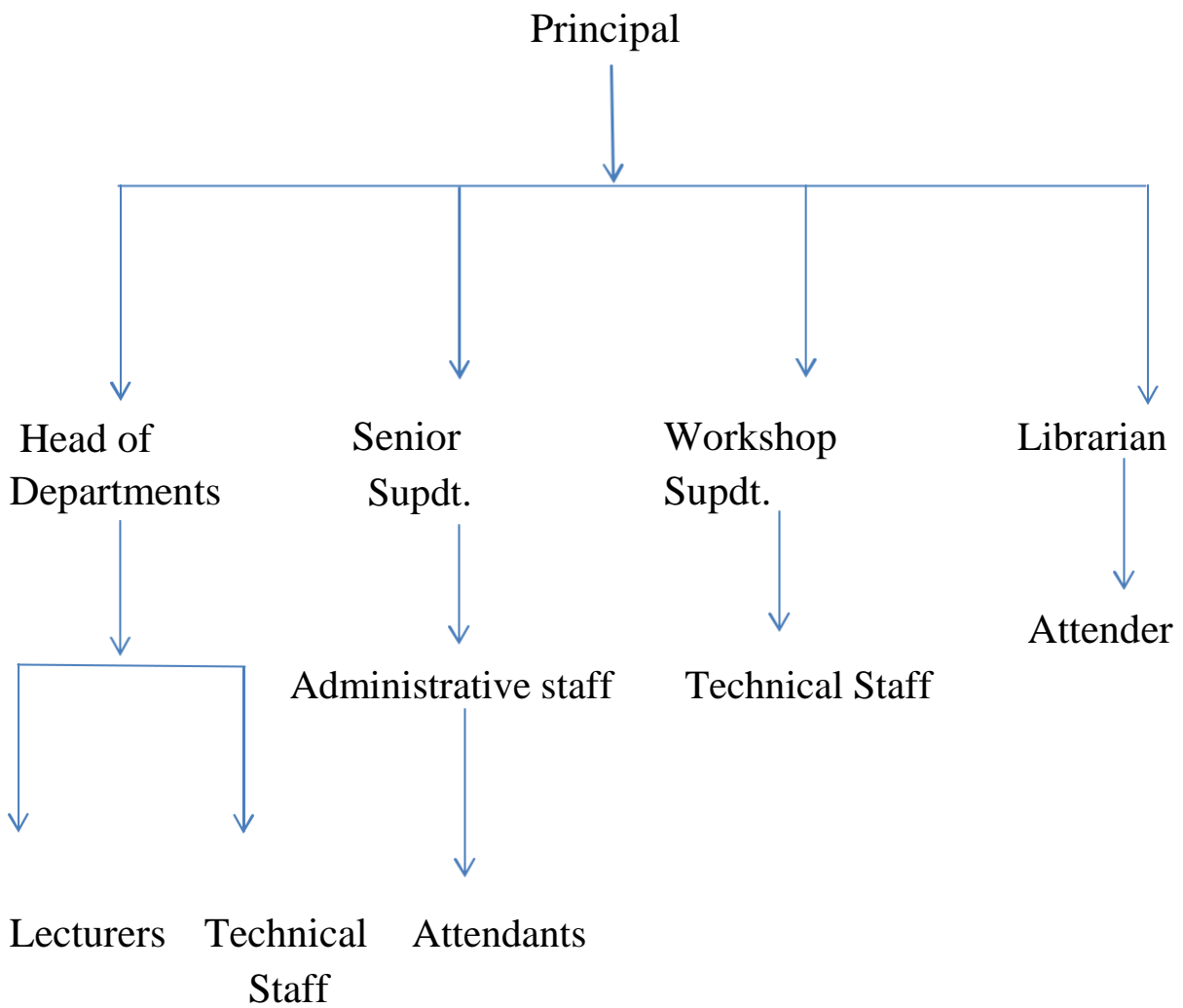
Department Details

I. Department of Automobile Engineering

Course	Diploma in Automobile Engineering			
Level	Diploma			
First Year of Approval by the Council				
Year-wise sanctioned Intake	60(2019)	60 (2018)	60+3(2017)	60+3(2016)
Year-wise Actual admissions	60	60	63	63
% Students Passed with Distinction	2	5	1	1
% Students Passed with First Class	6	12	12	10
Students Placed	22	17	13	15
Average Pay Package,Rs./Year	96000	1.3	1.5	1.2
Students Opted for Higher Studies	2	2	0	0
Accreditation Status of the Course	Not Accredited			

II. Department Of Civil Engineering

Course	Diploma in Civil Engineering			
Level	Diploma			
First Year of Approval by the Council				
Year-wise sanctioned Intake	60(2019)	60 (2018)	60+3(2017)	60+3(2016)
Year-wise Actual admissions	60	60	63	63
% Students Passed with Distinction	3	9	15	12
% Students Passed with First Class	8	7	10	11
Students Placed	15	5	16	15
Average Pay Package,Rs./Year	126000	1	1.26	1.2
Students Opted for Higher Studies	4	4	8	5
Accreditation Status of the Course	Not Accredited			

III. Department of Computer Engineering

Course	Diploma in Computer Engineering			
Level	Diploma			
First Year of Approval by the Council				
Year-wise sanctioned Intake	60(2019)	60 (2018)	60+3(2017)	60+3(2016)
Year-wise Actual admissions	60	60	63	63
% Students Passed with Distinction	6	3	2	4
% Students Passed with First Class	4	5	17	5
Students Placed	5	2	10	8
Average Pay Package,Rs./Year	114000	1.2	1.44	1.36
Students Opted for Higher Studies	2	2	8	2
Accreditation Status of the Course		Not Accredited		

Course	Diploma in Electronics Engineering			
Level	Diploma			
First Year of Approval by the Council				
Year-wise sanctioned Intake	60(2019)	60 (2018)	60+3(2017)	60+3(2016)
Year-wise Actual admissions	60	60	63	63
% Students Passed with Distinction	nil	1	2	2
% Students Passed with First Class	12	1	4	4
Students Placed	14	1	6	4
Average Pay Package,Rs./Year	84000	1.3	1.36	1.2
Students Opted for Higher Studies	2	2	3	3
Accreditation Status of the Course		Not Accredited		

Annexure III

Teaching Staff Details

Sl.No	Name of the Teaching Staff	Designation	Department	Qualification
1	Shajil A	Principal	Applied Electronics &Instrumentation Engg.	M.Tech
2	Biju George	Head of Department	Automobile Engg	ME
3	Philip J Nadackal	Lecturer	Automobile Engg	Diploma
4	Sreejith K	Lecturer	Automobile Engg	B.Tech
5	Tom Varghese	Lecturer(Adhoc)	Automobile Engg	M.Tech
6.	Devanand.C.T	Lecturer(Adhoc)	Automobile Engg	M.Tech
7.	Abhijith.N.A	Lecturer(Adhoc)	Automobile Engg	B.Tech
8.	Sajukumar L	Head of Department	Civil Engineering	M.Tech
9.	Sajeevan T.K	Lecturer	Civil Engineering	B.Tech
10.	Arun Raj V.E	Lecturer	Civil Engineering	M.Tech
11.	Vinduja Vijayan	Lecturer	Civil Engineering	M.Tech
12.	Akhil.B.Nair	Lecturer	Civil Engineering	M.Tech
13	Parvathy V Nair	Lecturer(Adhoc)	Civil Engineering	M.Tech
14	Naseeba Sithara	Lecturer (Adhoc)	Civil Engineerin	B.Tech
15.	Beena.S	Head of Department	Computer Engg	M.Tech
16.	Shajila Beegam M.K	Lecturer	Computer Engg	M.Tech
17.	Asha Sukumaran	Lecturer	Computer Engg	M.Tech
18.	Asha Chandran T	Lecturer	Computer Engg	M.Tech
19.	Shyjila P A	Lecturer	Computer Engg	M.Tech
20.	Deepthi V	Lecturer	Computer Engg	M.Tech
21.	Jaseena.P.Hanifa	Lecturer	Computer Engg	B.Tech
22.	Devakumar.N	Head of Department	Electronics Engg.	M.Tech
23.	Reena R	Lecturer	Electronics Engg.	M.Tech
24.	Gigimol George	Lecturer	Electronics Engg.	M.Tech
25.	AjithKumar.M.M	Lecturer	Electronics Engg.	M.Tech
26	Mini C	Lecturer	Electronics Engg.	B.Tech
27	Reshma Yusuf	Lecturer	Electronics Engg.	M.Tech
28	Namitha Thomas	Lecturer(Adhoc)	Electronics Engg.	M.Tech
29.	Jalson Jacob	Assistant Professor	English	M.A B.ed NET
30	Kavitha Mathew	Assistant Professor	Mathematics	M.Sc B.ed NET
31	Sreenath.O.R	Assistant Professor(Adhoc)	Mathematics	M.Sc B.Ed
32	Byju M G	Assistant Professor	Chemistry	M.Phil NET
33	Vimal Raj	Assistant Professor	Physics	M.Sc NET
34	Shaju.T.B	Workshop Supdt	Mechanical	B.Tech

BOARD OF GOVERNORS

Name	Designation		Email	Mobile No.
Dr.S.Jayakumar	Professor of Mechanincal Engineering, CET, Thiruvananthapuram	Chairman	jayakumar@cet.ac.in	9447521112
Sri.Shajil.A	Principal, MVGM GPTC, Vennikulam	Member Secretary	shajilanthru@gmail.com	9744881127
Dr.K.P.Indiradevi	Director of Technical Education, DTE, Thiruvananthapuram	Member (Ex-officio)		0471-2561200
Sri.K.N.Sasikumar	Senior Joint Director, DTE, Thiruvananthapuram	Member (Ex-officio)		
Sri.RameshUnnikrishnan	AICTE Regional Director	Member (Ex-officio)		
Sri.Tharun Lal	D.S, Higher Education Department	Member (Ex-officio)		
Smt. GeethaKumari M	Finance Officer, District Collectorate, Pathanamthitta	Member (Ex-officio)	financeofficerpta03@gmail.com	8547610041
Sri.Syamlal .T.Pushpan	Chairman & M.D, Corona Institute of Technology, Kottayam	Member (Industry)	shyam@coronainstitute.com	9847155469
Sri. Manu Prem	IT Manager, AntpuppetMediatech (P) Ltd, Cochin	Member (Industry)	manu@antpuppet.com	8156806430
Sri. Biju George	HoD in Automobile, MVGM GPTC, Vennikulam	Member (Institution)	bijugeorge13@gmail.com	9188003749
Sri. SajuKumar.L	HoD in Civil, MVGM GPTC, Vennikulam	Member (Institution)	sajukumarl@yahoo.com	9447078747